



University of California, San Diego
Graduate Student Association

Council Meeting #12
Monday, April 24th, 2017
6:00 pm, Price Center Forum

- I. Call to Order
 - A. 6:05 PM
- II. Approval of CM #11 (2017) Minutes
- III. Approval of Agenda
 - A. Objection: Sara
 1. Second Vote on Constitutional Changes (Changing Council Meeting times in Emergency Situations)
 - B. Move to Approve, second: passes
- IV. Public Comments and Announcements [5 minutes]
 - A. Save the Date: June 7th 5-7pm (Sara)
 1. GSA Rep appreciation dinner
 - B. FREE Event with Raptor Institute Saturday 4/29 at 10am-12noon (Lynn)
 1. Green Lawn outside of The Lounge (Mesa Housing)
 2. Kids welcome, snacks
 - C. Brewery tour- 5/27 (Saturday)
 1. Lynn will have more details
 - D. UCAB PC West Space (old Surf Shop location) available for input on how to use the space, survey < 1 min to take: <https://goo.gl/IMIoMs>
 1. Please take this survey, valuable information
 - E. Spring Fling Free for All (Betty, Mel, Mike)
 1. 4/28: 6pm - 11pm
 2. Please attend
 - F. Election Committee Feedback (Christina)
 1. Solicit feedback on recent elections and bylaws changes
 - G. Grad Student Email Addresses will be Permanent (Cory)
 1. Emails guaranteed for grads moving forward
 2. Will send out formal update when we get more info
 - H. Ideawave campaign (Raul)
 1. Triton spark

2. Online forum for feedback on student services that you want to see

V. Vote on Finance Bills [5 minutes]

A. Sara R. Rivera (Vice President of Financial Affairs)

1. APRF25
 - a) May 3rd, May 10th, 2017
2. APRF26
 - a) May 17th, 2017
3. DRF13
 - a) May 5th, 2017
4. DRF14
 - a) May 11th, 2017

B. Move to approve as slate, second: approved

C. Move to approve slate, second: approved

VI. Second Vote on Constitutional Changes

A. Vote: unanimously passes

VII. Ombuds Presentation [10 minutes]

A. John Armijo (Director & Campus Ombudsperson), Nicholas Raichart (Associate Ombudsperson), Sue Presley (Program Rep)

B. What is an Ombudsperson?

1. An independent, neutral “third party”
2. Assists faculty, staff, and students
3. Works to resolve issues informally
4. Provides feedback and recommends changes to institution

C. Confidential

1. All identities and information discussed are held in confidence
2. No formal records are kept
3. Not an “office of Notice” to University
4. Exception: imminent risk of serious harm

D. Neutral

1. Do not take sides
2. Aim for a fair and equitable outcome for all parties
3. Do not “represent” management, staff, faculty or students

E. Informal

1. Facilitates communication
2. Discusses options
3. Coaching, role-playing, brainstorming
4. Conducts “shuttle diplomacy” or mediation
5. Will not participate in formal proceedings (grievances, arbitrations, legal proceedings)

F. Independent

1. Operates independently of usual admin structures
2. Reports to ethics and compliance

G. Common issues

1. Communication issues
2. Performance eval
3. Discipline etc
4. grading/fairness
5. And more

H. Location

1. Pepper Canyon Hall, Suite 402
2. Call (858) 532-0777

I. Move to extend to end of speaker's list, second, objection

1. Call the question
 - a) Approved, extend to end of speaker's list

J. Questions

1. Lynn: is there a long waiting list to meet with ombudsperson? This information is from rep at Scripps
 - a) No, we would meet with people on a daily/weekly basis
2. Chris: what is best way to inform students about ombudsperson, spread the word?
 - a) Printed materials, word of mouth, referrals, present to different orgs around campus
3. Valerie: do you keep general track of common issues brought to ombuds office?
 - a) Yes, we have data trends just starting. It's a balance of not having too detailed data with broad topics. Very important.
4. Rep: faculty mentorship is a big issue for grad students, can you talk more about this issue that has been brought to ombuds office?
 - a) We have seen a few grads about this issue. Problem that we haven't been able to meet with Professors to address this issue. We can chip at this issue, but it is complex and will take time.
5. Michael: can you talk more about your role in mediation?
 - a) We take steps to develop plan for conflict management and resolution. We do anonymous information gathering. Not specifically mediation.

VIII. Co-Curricular Record Presentation [10 minutes]

A. Engaged Learning Tools

- B. Skills grads develop inside and outside classroom haven't been reflected in grad transcripts
- C. Goal of ELTS
 - 1. Delivering an education and overall experience that develops students who are capable of solving problems, leading, and innovating in a diverse and interconnected world
- D. Enhanced Electronic Transcript
 - 1. Transcript now includes hyperlinks to more information about courses
 - 2. Course title description, grade distribution, instructor contact info
- E. Co-Curricular Record
 - 1. The CCR captures opportunities beyond the classroom and skills developed
 - 2. Competencies developed - key new thing
- F. CCR: Searchable Directory
 - 1. Activity questions
 - 2. Position questions
 - 3. Additional options (departments, competencies, etc.)
- G. CCR Query
 - 1. Description for record
 - 2. Details about when it occurs
 - 3. Competencies developed and validation requirements
- H. Competencies
 - 1. 12
 - 2. Each CCR opportunity can have up to 3 competencies attached to it
- I. New Integrated Record
 - 1. Students can request their transcript, or transcript with Co-Curricular Record
 - 2. eTranscripts, eTranscript w/Record - Free for life
 - 3. Transcript: for credit, CCR: not for credit
- J. Uses of Integrated Record
 - 1. graduate/professional programs
 - 2. Job search process
 - 3. On campus jobs
 - 4. Awards and scholarships
 - 5. Reflective tools
 - 6. Write cover letter and resume
 - 7. Prepare applications

8. Advising and exploration

K. Portfolium

1. Allows students to further expand on experiences by creating an electronic portfolio which students can have
2. Projects, research, other work
 - a) Videos, descriptions
 - b) Capture work inside and outside the classroom

L. CCR Survey

1. Please complete the survey, just a few questions
2. What do you want on CCR? What are barriers to engagement?
3. Please share with your peers

M. Contact

1. Myccr.ucsd.edu
2. elt@ucsd.edu

N. Questions

1. Sara: can you retroactively add work to CCR?
 - a) We have been talking about verifying back to 2013/14. However, it is a bit of a gray area now due to complications (what should/not be included). But, include these activities on your Portfolium.
2. Christina: are you still building the CCR?
 - a) If you log into myccr.ucsd.edu, there should have 280 activities. Portfolium has been fully developed and launched.

IX. Proposal to form the [Graduate Mentorship Standards Committee](#) [10 min]

A. Nathaniel Wood Cohan (VP Academic)

1. Graduate Council is responsible for decisions about grads.
2. Grad Deans have called for faculty review of grad mentorship across UC system
3. UCSD faculty were surprised that there are no faculty mentorship reviews
4. UC Berkeley took up this challenge 10 years ago
 - a) Faculty and grads established faculty mentorship standards
 - b) Faculty reviews actually included faculty mentorship reviews
5. Used data from GPSES ($\frac{1}{4}$ - $\frac{1}{20}$ of grads feel that they have poor mentors
6. Two part problem
 - a) Need to establish standards and reward good mentors
 - b) Need to create open community of faculty members
7. Our new Grad Dean is on our side, along with most of the

Academic Senate faculty members

- a) They plan to form faculty workgroup, which I have pushed for grad representation on.
8. Want to have this issue pushed in next year's council to create sustainable mentorship standards
9. Research and analyze the other UCs faculty mentorship standards and grad satisfaction
10. Continue to collect and analyze GPSES data at UCSD about grad satisfaction. We will work with Grad Division on this analysis.
11. Work internally to collect grad stories
12. Want granular view of graduate student faculty issues
13. Move to vote on document, second, objection
 - a) Sara (POI): last year, we had a similar proposal and committee. But we need to commit to doing this and going ahead with this.
 - b) Vote: Majority approves, approved
14. Debate on vote
 - a) Mark: great document, we should approve and move forward with this
 - b) Sara: echo the same as Mark, we want the
 - c) Tara: agree, we have passed this document in past GSA, UCSD admin has yet to respond. We should remember the past as new GSA exec comes in.
 - d) Valerie: make sure to read through document, important part of my committees work, bring up any questions that you have
 - e) Nate: this committee will be focused on standards for faculty mentorship, making sure grad student voice is heard, committee will exist only to make these standards concrete and implemented, next goals of grad faculty mentorship will require new committees, this committee has the most support from Academic Senate and other faculty members
 - f) Rep: what was this document last year?
 - (1) Rob: the link is up on our GSA
 - g) Rob: this committee seems to place emphasis on grad students to gather data about faculty mentorship, more effective than previous document that placed onus on
 - h) Betty: give credit to Nate for looking at data across UC system on faculty mentorship, has momentum and gives

grad students a strong voice in Faculty Senate

- i) Sara: premature to vote on this document, the document last spring has heavy overlap to this current proposal, we have to have continuity when we pass this document

15. Vote to approve GSMC

- a) Vote: Majority approves, GSMC approved (28 yes, 0 no, 10 abs)

16. Cory: committees like this can be updated with 50% approval in council

X. Discussion and Vote on [Proposed Constitutional Changes](#) [5 minutes]

A. Betty Ramirez (VP Campus) & Sara R. Rivera (VP Finance)

1. Elected Officers:

- a) Split VP Student and Campus Affairs
- b) VP Social Affairs, VP Campus Affairs
- c) This is the first council vote, needs 2 votes to pass
- d) Move to approve, second:
- e) 25 yes, 0 no, 7 abstentions
- f) First vote passes

XI. Presentation and Discussion on [Creating New Executive Position](#) [10 minutes]

A. Betty Ramirez (VP Campus) & Sara R. Rivera (VP Finance)

- 1. Description of new VP Social Affairs, VP Campus Affairs
- 2. VP Campus Affairs update:
 - a) Oversee maintenance of GSA communication channels (discussion board for reps, GSA website, and email digest)
 - b) Eliminate: responsible for updating bi-weekly "GSA Digest"
- 3. Eliminate 1 social coordinator
- 4. New language for elected officers section
- 5. Update duties of elected officers

B. Questions

- 1. Chris: reason for constitutional vote before this presentation?
 - a) We will have time to vote on this in 2 weeks. If you have changes or want to kill the proposal, then you can bring up these changes next council meeting.
- 2. Rob: marketing committee charge lasts to June 30th, has overlap with the need for better GSA marketing
- 3. Tara: fully support this split, see solid breakdown for VP Social Affairs, need to see more grad advocacy for VP Campus Affairs
 - a) We couldn't agree on language for advocacy. If we list committees that this position is on, this cleared up the need

for advocacy.

4. Christina: how did you come to order the VP Campus and VP Social Affairs under GSA Pres?
 - a) VP Campus Affairs will be involved in a lot of committees around campus. This new position will be qualified to take over for GSA Pres if need be.
5. Move to extend by 5 minutes, second
6. Cory: important to not over-constrain VP Campus Affairs, they will be focused on policy, but it is hard to write such language that is appropriate, powerful position by design, but also flexible, will pick up slack from other positions
7. Mel: how do you see VP Campus Affairs and VP Social Affairs working together?
 - a) These positions split up duties, but collaboration will still happen between the positions. VP Social Affairs will collaborate with UCEN and other important committees. Still room for language to have meetings with UCSD admin and other stakeholders.
8. Mark: what happens to current VP Campus and Student Affairs? Council can decide the protocol for this issue?
9. Zihan: would like to see VP Academic as the next-in-line to GSA Pres, how did you come to this ordering?
 - a) VP Campus Affairs and VP Social Affairs will be involved with many committees around campus (transportation, housing, etc). These positions are qualified to fill-in for GSA Pres. We are friendly to amendments.
10. Move to extend to end of speaker's list, second: approved
11. Nate: previous types of splits have been contentious, we want council to come to consensus on this issue, reach out to others in your departments to get their feedback, VP Campus mirrors defunct VP Internal which was, bit dangerous to have elections committee responsible for this VP split
12. Mark: can we have elections committee discuss this issue and present to us on their thoughts
13. Valerie: echo Nate's sentiment, don't want to push newly elected VP Campus and Social Affairs out the door
 - a) VP Campus Affairs and VP Social Affairs split was announced at Elections Mixer, wanted to make sure that this split is not a political move, wanted to make sure this is clear

14. Tara: we should consider newly elected VP Campus and Student Affairs to choose whether or not they want the split

XII. Discussion on [GSA Marketing Report](#) [10 min]

A. Hayley Weddle (Chief of Staff), Mel Cohen (Social Events Coordinator), & Rob Gougelet (Marketing Committee Member)

1. Problems:

- a) Grads need a consolidated source of GSA info, but don't use the GSA website because it is cluttered
- b) Grads need to express their needs, concerns, and requests to GSA
- c) Grads prefer email, but need a way to filter GSA emails
- d) GSA reps need to know what GSA is doing to better represent GSA
- e) GSA reps need simple way to disseminate information
- f) GSA reps need better institutional memory, internal communication

2. Solutions

- a) Reenvision email practices
 - (1) Consolidate emails in biweekly digest
 - (2) Yearly, quarterly email used to direct grad traffic to update GSA website, GSA reps to TritonEd
- b) Overhaul GSA website
 - (1) Create separate portal for grads
 - (2) Create separate portal for reps
 - (3) Reduce information overhead
 - (4) Visible GSA rep and committee directory
- c) Discussion board
 - (1) Used for GSA internal communication
 - (2) Subtopics of GSA committees and offices
 - (3) Increases transparency, institutional memory
 - (4) Easy to manage, but requires paradigm shift "Post to Ted"
- d) Assign responsibility to someone
 - (1) New appointed position
 - (2) Digest responsibilities and committee oversight
 - (3) Point person for coordinating information across discussion board, website, and weekly email digest
- e) Call to Action
 - (1) Recommend new VP position to oversee GSA

communication channels, depends on VP Campus and Student Affairs split, would go under VP Campus responsibilities

3. Questions

- a) Chris: like ideas about TED and email digest, need more effort to offline media, ideas of moving away from online info?
 - (1) Mark: I'll be presenting about this issue next
 - (2) MC: VP Campus could communicate with these issues
- b) Valerie: we use Google calendar for my committee, can subscribe for certain events, deja-vu from last year making the same position, if VP split doesn't go through, do you think Marketing Committee should continue?
 - (1) Marketing committee reps aren't paid, whereas the VP Campus could have this underneath their responsibilities as paid person
- c) Tara: recommend to have renaming of VP Social Affairs to VP Community Affairs, see marketing responsibilities under this new VP, thank you for your work
 - (1) Planning events is a lot of work, want to alleviate pain from marketing for events
- d) Move to extend to end of speaker's list, second: approved
- e) Mark: thank you, 2 portals for GSA website is used by UCSD admin, students, and others need to make accessible
- f) Rep: like the idea of committees putting up their meeting notes, how do you find out the current committees and their work?
 - (1) Betty: you can email myself (VP Campus and Student Affairs), also each committee has website to post their meeting minutes
- g) Sara: VP Social Affairs would create marketing materials for GSA events while VP Campus Affairs would distribute these promotional materials
- h) Betty: different advertising for GSA committees vs GSA events, have to balance promotional material themes with distribution, want to draw distinction

- XIII. Presentation and Discussion on Executive Standing Committees [20 minutes]
 - A. Mark Derdzinski (VP External)

1. A More Robust GSA
 - a) Information and tools
 - b) Motivation
 - c) Productivity
2. Summary
 - a) Diversity Advisory Council
 - (1) Wildly successful in activity and membership
 - b) Divesting from executive agenda
 - (1) Democratization of information
 - (2) Parallel structure to drive legislation
 - c) Opening channels to external committees
 - (1) Two-way street of information sharing
 - (2) More robust representation
 - d) Getting members involved
 - (1) What it means to be a rep, incentives
3. Committee charges (Patterned off DAC model)
 - a) Committee membership
 - (1) The ex-officio
 - (2) Gsa council members
 - (3) GSA members
 - (4) External committee members
 - b) Chairs and Vice-Chairs
 - (1) Rep driven
 - c) DAC doesn't change
 - d) Governmental committees treated differently
 - (1) Finance membership limited to GSA reps
 - (2) AJC limited to GSA reps, Academic committee same
4. Bylaw Updates
 - a) Standing committee charges
 - (1) Technically amendments to "Committee Bylaw"
 - b) Committee bylaws
 - (1) Description of advisory boards
 - c) Officer bylaws
5. Changes to Committee Bylaws
 - a) Add to Article IV: Bylaws for Specific Standing Committees
 - (1) Each GSA VP shall serve as vice-chair of standing committee acting as an advisory board to their office
 - (2) Possible compensation for GSA reps on committees
 - b) Article III: Establishment of Finance Committee

- c) Article IV: Officer Responsibilities
 - (1) No execs can receive additional compensation outside of their exec work
- d) Officer Bylaws: move in grAdvantage, expand scope of Professional Development Coordinator beyond Career Nights, Career Development Week, update committees and populations served by VP EDI, VP Campus expands scope to work with more diverse communities on campus
- e) Changes to Judicial Bylaws

6. Committee Charges

B. Questions

1. Valerie: seems like we have GSA reps serve on many committees, is there a way to recruit new GSA reps to join committees?
 - a) Mark: will take cultural shift to find out why GSA reps aren't participating outside council, forming smaller workgroups could facilitate more effective work for GSA reps
2. Move to extend to end of speaker's list, second: approved
3. Chris: how quickly can these GSA committees be formed?
 - a) VPs send out appointees in spring quarter, VPs can get ball rolling for committees in 1st council meeting in fall, no duties of VP are being put onto committees
4. Chris: how to fill these committees?
 - a) Will spread word about these committees to GSA, will keep them up to date
5. Rep: any incentives for grad students and other members to join these committees?
 - a) Small financial incentive for chair, small venue for reps to work on issues on their own
 - b) Sara: would be a lot of paperwork to "hire" each committee member
 - c) Nate: chair position incentive gives training and mentorship opportunity to committee members
6. Sara: can hold execs accountable for their work through these committees
 - a) Mark: creating sound board for execs is helpful for making our council run smoothly and effectively

XIV. Presentation and Discussion on [Travel Grant Coordinator](#) [5 minutes]

A. Sara R. Rivera (VP Finance) & Hayley Weddle (Chief of Staff)

1. Travel Grant Coordinator

2. Officer Bylaws amendment (appointed by VP Finance)
3. Paid stipend: \$125 per quarter, \$500 annually
4. Would go into effect starting 2017-18 fiscal year
5. Questions
 - a) Rob: support this position, grads really appreciate the
 - b) Rep: creating a lot of new salaried positions, are these going to affect our budget?
 - (1) Finance committee will talk about the budget and present in next council meeting, new VP position is compensated instead of old Social Coordinator, also have surplus of student worker fund, looking to fill parliamentarian, our budget also went up
 - c) Move to extend to end of speaker's list, second: approved
 - d) Christina: what does it mean to "maintain the selection system"?
 - (1) Travel grants are applied to through GSA website, want to keep up the selection system that has been decided by people who fund travel grants, travel grant coordinator will be appointed by VP Finance so they will be knowledgeable about GSA budget

XV. Presentation and Discussion on [Increasing Financial Transparency](#) [10 minutes]

A. Sara R. Rivera (VP Finance) & Zihan Xu (VP Finance- elect)

B. Move to table

1. 18 yes, 0 no, 0 abstentions: approved

XVI. Presentation and discussion on budget and potential budget additions [15 minutes]

A. Sara R. Rivera (VP Finance)

1. [Budget Discussion](#)
2. Link to [budget percentage by office](#)
3. Link to [budget wishlist](#)
4. Look up our budget wishlist for 2017-18
5. Most items are related to EDI, who will have 2% of GSA budget
6. Sara: can you give range of the budget wishlist
 - a) Hard to put in specific numbers, depends on GSA interest
7. Chris: is there a budget for GSA marketing?
 - a) Currently, \$1000 in budget for GSA marketing, can add more depending on GSA interest
8. Val: most underspent portion of budget this year?

a) Discretionary budget, most VPs have this fund remaining and wait until end of year to spend on their appointees, we have been cutting down this rollover

B. Email me with items you want to see on GSA budget

XVII. Vote on appointments

A. Chemical Safety and Surveillance Committee

1. Mike Denny

XVIII. Call for CM #13 Agenda Items

XIX. Adjourn

V. Finance Bills

Fund	Budget Funds	Funds Remaining	Funds under Request	Funds remaining if requests approved
Early Request Fund	\$2,500	\$230	\$0	\$230
General Request Fund	\$11,000	\$5,755	\$0	\$5,755
Academic and Professional Request Fund	\$11,000	\$3,708	\$340	\$3,368
Lounge Improvement Fund	\$3,500	\$0	\$0	\$0
Diversity Request Fund	\$5,500	\$1,793	\$700	\$1,093
Service Request Fund	\$1,000	\$1,000	\$0	\$1,000
Family Friendly Fund	\$1,200	\$490	\$0	\$490

APRF25: Appropriate \$280 for two events related to the “LEK Case Competition” which is organized by the APD Consulting Club at UCSD on May 3rd, 2017 and May 10th, 2017 at the Career Services Center. Approximately 40 unique graduate students are expected to attend this event and the funding will be used for food and refreshments.

APRF26: Appropriate \$60 for the event “Case Practice” which is organized by the APD Consulting Club at UCSD on May 17th, 2017 at BRF II Conference room 5A03. Approximately 10 graduate students are expected to attend this event and the funding will be used for food and refreshments.

DRF13: Appropriate \$350 for the event “Media Justice: Behind the Walls” which is organized by a graduate student in the Communications Department on May 5th, 2017 at MCC 201. Approximately 55 graduate students are expected to attend this event and the funding will be used for food, refreshments,

supplies, and posters.

DRF14: Appropriate \$350 for the event “Black Studies in Practice: Mediating Police Violence” which is organized by a graduate student in the Communications Department on May 11th, 2017 at MCC 201. Approximately 55 graduate students are expected to attend this event and the funding will be used for food, refreshments, supplies, and posters.