University of California, San Diego
Graduate Student Association

Council Meeting #13
Monday, May 8th, 2017
6:00pm, The Forum

I. Call to Order
 1. 6:15 PM

II. Approval of CM #12 (2017) [Minutes](#)
 1. Move to approve, second: approved

III. Approval of Agenda
 1. Move to approve amendments as slate, second: approved
 2. Move to approve slate, second: approved

IV. Public Comments and Announcements [10 minutes]
  A. GSA fund requests and reimbursement timeline (Sara)
    1. Deadline is June 10th, university has preferred deadline of June 9th
    2. Pass the info on to your constituents please!
    3. Still accepting fund requests at next CM, CM #14
    4. Turn in all of your fund requests + reimbursements by CM #14
  B. Looking for testers of [GSA email digest form](#), email rgougele@ucsd.edu to help/with comments (Rob)
    1. I am looking for your help by putting test email into GSA email digest form prototype
    2. Or email me directly and we can do a guided test
  C. Transportation UPass update + slide: [Announcement Slide](#) (Betty)
    1. UCSD Transportation update: UPass Referendum 2018
      1. Program improvements
      2. Frequency of used routes
      3. Upass 12 month
      4. Night routes
      5. Unutilized routes
    2. Looking for graduate feedback on suggested UPass improvements
    3. UPass referendum to be either a 2, 5, or 10 year program
    4. Presentation on recommendations by student gov's to UCSD admins and MTS CEO + personnel will be on May 24th
      1. Will give overview of suggestions

5. Email vpcampus@gsa.ucsd.edu for more info + questions!
6. Val: are you going to send transportation updates to departments?
   1. Raul: We are going to present on transportation survey results
   D. UCAB Update (Rob)
      1. New off-campus housing website
      2. Encourage you to check it out
      3. Soda & Swine is new vendor for the Pub: ~Spring, 2018
         1. They will have unique interior design, which is reason for late finish
         2. Pub will soon be open for your event planning
      4. Round Table lease renewed
         1. Will undergo renovations
         2. Goal: increase foot traffic
         3. Round Table received funding from outside sources
      5. Old D'Lush space
         1. New vendor has been selected
         2. Check out their PDF
   E. Co-Curricular Record (Nate)
      1. Last CM, we had presenter from CCR
      2. Still building out the CCR, currently documents your extra-curricular record on transcript
      3. Please take the CCR survey, will help shape future of the program
   F. Mesa Block Party (Betty)
      1. May 26th from 6pm-8pm
      2. Will be free shuttle going around campus
      3. Will be food, beer, photo booths and other fun activities
      4. Please come through!

II. Vote on Finance Bills [10 minutes]
   A. Sara R. Rivera (Vice President of Financial Affairs)
      1. GRF10: "LASO Fest"
         1. May 19th, 2017 at School of Global Policy and Strategy patio
         2. Request: $1,400 for food, refreshments, and decorations
         3. Projected attendance: 200 grad students
      2. APRF27: "Graduate RNA Club"
         1. May 25th, 2017 at Bonner Hall Room 4146
         2. Request: $45 for food and refreshments
         3. Projected attendance: 8 grad students
      3. DRF15: "QuEST Spring Networking Event"
         1. May 18th, 2017 at Surfside at SIO
         2. Request: $350 for food, refreshments, and flyers
         3. Projected attendance: 50 grad students
      4. DRF 16: "Grad Women in STEM Panel"
         1. June 1st, 2017 at Women's Center

2. Request: $210 for food and refreshments
3. Projected attendance: 30 grad students
5. FFF3: "7th Annual UCSD NASA Powwow"
   1. May 19th, 2017 at Marshall Field
   2. Request: $490 for performance agreements and arts & crafts supplies
   3. Projected attendance: 30 grad students (underestimate)
6. Move to approve as slate, second: approved
7. Move to approve slate, second: approved

II.Present and Vote on [Budget Amendment: Mesa Block Party](#) [10 minutes]
  A.   Sara R. Rivera (Vice President of Financial Affairs)
       1. Mesa Block Party was well-attended last year
       2. Family-friendly event
       3. Spent $8k last year, HDH wants us to put in $8k this year
       4. Event is under purview of VP Campus and VP EDI
       5. Move to approve, second: approved
          1. Vote: Passes unanimously
       6. Spring Fling went over budget by $686, due to security budget increase from UCSD admin
       7. Move to add $686 to Spring Flight Budget, second: approved

II.Presentation on Elections Committee
  A.   Christina Alarcon
       1. Two options for approaching election of new VP Campus + VP Social
          1. Dissolve current VP Campus and Student Affairs positions, hold special election for both positions
          2. VP Campus and Student Affairs chooses to fulfill one of new VP positions (VP Campus or VP Social Affairs), hold special election for remaining VP position
          3. Respects the VP Campus + Student Affairs elect
       2. Val: could we have option where council votes and picks candidate
          1. Mark: we are going to have a simple majority to elect the new VP Campus + VP Social, but council can make any motion
       3. Betty: Mel agrees with either option that council picks, she prefers to continue as VP Social Affairs
       4. Robert: Is this content going into elections bylaw?
          1. Cory: no, we are amending current bylaw
       5. Motion to approve option 2 (VP Campus And Student Affairs-elect chooses new VP position, special election for remaining VP position), second: approved
III.First Vote on Bylaws for [Creating New Executive Position](#) [10 minutes]
  A.   Betty Ramirez (VP Campus) & Sara R. Rivera (VP Finance)

1. [Position Summaries](#)
2. [Bylaws Changes](#)
3. Taking away 1 Social Coordinator, since both VPs will have higher workload
4. Robert: Motion to amend document VP Social Affairs "in collaboration with VP Campus Affairs", second
   1. Robert: feel that the VP Campus Affairs will also share marketing and promotional materials with VP
   2. Michael: seems like we are giving the same responsibilities to both VPs, what is the purpose again?
      1. Sara: expectation from VP is higher since they are paid higher, want to take burden off appointed positions (Social Coordinator), ensure grad housing + transportation is taken care of, don't really need 3 social coordinators working on just social events
5. Michael: can you explain more about your time commitments this year as VP Campus and Social Affairs
   1. Betty: we have worked on Pub MOU, UCEN, housing, co-ops, transportation, collaboration for new events, and security for events were time-consuming projects, takes a lot of time to organize events and maintain working relationships with UCSD admin
6. Move to extend by 3 minutes, second: approved
7. Vlad: should VP Social Affairs be required to meet with AVC Student Life to stay updated on grad life from admin perspective?
   1. Sara: we shouldn't tie down the new VP Social Affairs, can revise next year, might not be useful meetings
8. Sabrina: (Officer Bylaws Changes) Move to approve language "move VP Campus beneath VP Academic Affairs", second, objection
   1. Move to approve by 5 minutes, second: approved
   2. Sabrina: we were believed to have a certain officer structure for GSA, don't want a new position to usurp old position
      1. Nate: I agree with you Sabrina, we could have language to only make this officer rank change for 1 year, my idea is that VP Campus will be in tune with housing, transportation, and other important committees around campus such that they are the most qualified officer to step in for president
   3. Raul: council can choose the VP Campus Affairs, which gives us the final say
   4. Vlad: I would be comfortable with VP Campus Affairs ranking higher than myself
   5. Vote (VP Academic Affairs to rank higher than VP Campus Affairs)

1. Yes: 11, No: 7, Abstain: 12
            2. Motion passes
    9. Robert: still concerned about dissolving VP Campus & Social Affairs, what will stop us from arbitrarily splitting VP positions in future?
            1. Cory: the amount of votes is the same for any future splits, no procedural hole to remove any VP-elect
    10. Sara: intentionally announced at elections mixer to split VP Campus & Social Affairs, made sure to not have this split be perceived as removing the newly elected VP Campus & Social Affairs, future GSA councils should not be able to use this split as an excuse in the future for VP splits
    11. Move to approve bylaw changes
            1. Vote to Approve By Law Changes
            2. Yes: 30, No: 0, Abstain: 2
            3. Motion passes

II. Second Vote on [Proposed Constitutional Changes](#) [5 minutes]
    A. Betty Ramirez (VP Campus) & Sara R. Rivera (VP Finance)
            1. Move to approve, second: approved
            2. Vote to approve constitutional changes
                    1. Yes: 31, No: 0, Abstain: 0
                    2. Motion passes

I. Vote on Executive Standing Committees [15 minutes]
    A. Mark Derdzinski (VP External)
            1. [All Amendments](#)
                    1. Changed a little bit of language in "ex-oficio" section
                    2. Clarifies that VP in different areas can vote on any committee that is not their committee
                    3. Clarifies that committee chair is voting member
                    4. Under VP EDI and Outreach Coordinator, Sara wanted to remove "or support"
                    5. Sara: VP EDI has different fund that should be used to plan their events, should take initiative to plan EDI events, we already support EDI events, want at least 1 EDI event/quarter to
                    6. Martin: my rationale was to not come up with an event without a purpose/audience, want to support campus groups that already have history of great events with strong turnout, I already meet behind the scenes with a lot of diversity groups around campus, don't want to do event "just to do it"
                    7. Move to remove "or support", second, objection:
                            1. Quint: would VP EDI be able to co-sponsor events outside of 1 per quarter?

1. Sara: yes, VP EDI would be required to hold minimum of 1 event per quarter, but they can still co-sponsor as many events as they want
2. Christina: can we add language "co-organize"?
   1. Mark: any phrase that we pick will be open to interpretation
3. Valerie: I would agree with Martin to keep "to support"
4. Robert: why is it not expected for VP EDI to plan at least 1 event per quarter?
   1. Martin: VP EDI has co-sponsored several events per quarter, stays in constant contact with diversity groups around campus, fine with any language
5. Vote to remove "or support":
   1. Yes: 8, No: 8, Abstain: 11
   2. Cory: we keep "or support" (tiebreaker vote)
   3. Motion passes
2. Sabrina: we are creating 5 new committees but we already have a problem filling committees. Will this be an issue?
   1. Mark: charge for VPs to recruit GSA reps to their committees, getting reps to participate on committees is separate issue, want to disperse work from GSA council meetings to meetings
3. Vlad: can you explain more about why you can't serve on committees?
   1. Mark: all GSA reps are welcomed on any external committees, any rep can be elected as voting member of committees, encourage
   2. Move to extend by 3 minutes, second: approved
4. Sara: Move to strike 4, second (unnecessary)
5. Mark: Move to amend amendment to include "which may be appointed to the committee as voting members", second
   1. Move to extend by 5 minutes, second: approved
   2. Move to approve amended amendment, second: approved
6. Betty: Move to strike "or appoint" in VP EDI Section XII
   1. Second: approved
7. Move to approve bylaws
   1. Yes: 23, No: 1, Abstain: 2
   2. Motion passes
8. All Charges
   1. Changed GSA council members to GSA reps
   2. Pretty boilerplate changes
   3. Move to approve changes, second: approved
   4. Motion passes

II. Vote on Travel Grant Coordinator [10 minutes]
- A. Sara R. Rivera (VP Finance) & Hayley Weddle (Chief of Staff)
  1. Unfair to put too much work on President
  2. Language Changes
     1. "Assist GSA President, VP Finance, and VP Academic"
     2. "Maintain and understand the selection system, eligibility requirements, award policies, and reimbursement information"
     3. "Maintain and update Travel Grant standard operation procedures for GSAUCSD"
     4. Move to approve Travel Grant Coordinator bylaws amendments 2,4,8, second: approved
     5. Move to approve slate of amendments:
        1. Vote: Yes: 28, No: 0, Abstain: 0
        2. Amendments 2,4,8 approved
     6. Section 9: "When possible, persistently make attempts to attain alternative mans and funding so that all grad students have the opportunity to receive at least 1 Travel Grant every year"
     7. Mark: (POI) currently have $75k to give $500 travel grants to grads
     8. Sara: Move to approve "and any other identified funding sources" to section 2
        1. Second
        2. Vote: Yes: 29, No: 0, Abstain: 2
        3. Motion passes
     9. Sara: Move to approve travel grant coordinator bylaws
        1. Second, objection
        2. Rep: could you explain why the need for travel grant coordinator to be appointed instead of a committee?
           1. Sara: takes a couple days out of the President's budget
        3. Move to extend by 2 minutes, second: approved
        4. Sara: want to give responsibility to single person, would be extra work to split up work with committee
  3. Vote to approve bylaws:
     1. Yes: 31, No: 0, Abstain: 1

II. Presentation of the proposed 2017-2018 GSA Budget [15 minutes]
- A. Sara R. Rivera (Vice President of Financial Affairs)
  1. Amendments to Budget
     1. Always go through finance committee
     2. Can be amended at any time
  2. Emergencies

1. GSA Reserves: ~$205,000
2. Can be used to cover unexpected expenses, unlikely to need to use
3. 2017-18 Budget Overview
   1. 2016-17: True revenue: $435,973.74
   2. Income: $396,000
   3. Expenses: $396,000
   4. We have about $40,000 in surplus to spend
4. Expenditures
   1. Main addition is VP Campus from VP Campus & Social Affairs split
   2. Increased budget for VP Finance
5. New Events
   1. Elections mixer: $1,000
   2. EDI Symposium: $2,000
   3. Mesa Block Party: $8,000
   4. Diversity Collaboration Fund: $1,500
      1. Every VP would plan 1 event with VP EDI during year
      2. Size of event is open to the collaboraters
   5. VP Social has largest event budget (53%), VP Academic (29%)
6. New Initiatives
   1. Food security contribution (Triton Food Pantry): $6,500
   2. External organization membership: $11,000
7. Operating Expenses
   1. GSA Travel Grants are largest slice: 56%
8. Compensation Changes
   1. Additions: VP Social ($4k), Parlimentarian ($500), Travel Grant Coordinator ($500), Committee Chairs
   2. Reduction: 1 Social Coordinator, Student Worker (~$3,000)
9. Misc. Changes
   1. Orientation split line item for clarity (General: $6k, Diversity: $1k)
   2. General event funds -> General Discretionary
   3. Summer Event Fund -> Rooftop Party
   4. Rep/Committee Member's Incentive Fund -> Committee Chair compensation, reduced $700
   5. Student worker general liability program ($50)
   6. New Initiatives Fund reduced ($1k)
   7. General request fund reduced $1k
   8. Lounge improvement fund increased $1k
   9. Service request fund removed
10. May still be additional financial items that come up to 2 months late
11. Robert: could you elaborate on funds coming out of reserves?
    1. Sara: been negotiating with Pub, will get back our $100k

investment in Pub, will likely be signed by the time that we vote on GSA budget

12. Val: concerned of getting rid of service request fund
    1. Sara: still have significant reserves in general request fund that can be used for such requests, also increased allocation to VP EDI can cover service request fund
13. Michael: can you explain more about service request fund?
    1. Sara: required to be service event on campus, we cannot fund events off campus, groups usually don't want to have a meeting on campus

II. Presentation and Discussion on [Increasing Financial Transparency](#) [10 minutes]
A.   Sara R. Rivera (Vice President of Financial Affairs) & Zihan Xu (VP Finance-elect)

1. Some vagueness over quarterly reports for officers on their budget expenditures for any item in the annual budget under the officer's purview
2. Add Section 1 "for any item in annual budget under that officer's purview"
3. Add Section 2 "Report overspending of expenditures for any item in the annual budget under that officer's purview to VP Finance and the chair of Finance Committee as soon as possible"
4. Add Section 4.1 "Compile and submit a detailed quarterly expenditure report with line items broken down into all relevant categories for any item in the annual budget under that officer's purview, where applicable, to VP Finance and Finance Committee"
    1. This financial record will help us in negotiations with UCEN
5. Add Section 6 "Maintain an attendance record for all events using GSA monies, under that officer's purview, that includes both the total event attendance and the number of UCSD graduate students in attendance when reasonable."
    1. Want to keep detailed record of attendance for GSA events, find out events that have strong attendance
6. Vlad: is section 4.1 a subheader?
    1. Sara: Not yet, we will revise the number and structure for the vote.
7. Robert: could we just have a % threshold for over expenditures?
    1. Sara: we considered that idea, but there are many GSA events that have different budgets, hard to have a flat upper limit

II. Vote on Appointments
A.   VP Campus
1. Laura Chipman, Temporary ARCHAC Student Rep (Spring

Quarter)
B.   Move to approve as slate, second: approved
C.   Move to approve slate, second: approved

II.Call for CM #14 Agenda Items
A.   Special elections meeting: Mel will take role VP Social Affairs
B.   Martin: Nominate Betty Ramirez for VP Campus Affairs
C.   Cory: may be presentation from ARCHAC about housing

III.Adjourn
A.   Move to adjourn, second: approved

V. Finance Bills

Fund	Budget Funds	Funds Remaining	Funds under Request	Funds remaining if requests approved
Early Request Fund	$2,500	$230	**$0**	$230
General Request Fund	$11,000	$5,755	**$1,400**	$4,355
Academic and Professional Request Fund	$11,000	$3,368	**$45**	$3,323
Lounge Improvement Fund	$3,500	$0	**$0**	$0
Diversity Request Fund	$5,500	$1,093	**$560**	$533
Service Request Fund	$1,000	$1,000	**$0**	$1,000
Family Friendly Fund	$1,200	$490	**$490**	$0

GRF10: Appropriate $1,400 for the event "LASO Fest" which is organized by the Latin American Student Organization at GPS on May 19th, 2017 at the School of Global Policy and Strategy patio. Approximately 200 graduate students are expected to attend this event and the funding will be used for food, refreshments, and decorations.

APRF27: Appropriate $45 for the event "Graduate RNA Club" which is organized by a graduate student in the Biological Sciences Department on May 25th, 2017 at Bonner Hall Room 4146. Approximately 8 graduate students are expected to attend this event and the funding will be used for food and refreshments.

DRF15: Appropriate $350 for the event "QuEST Spring Networking Event" which is organized by QuEST

on May 18th, 2017 at Surfside at SIO. Approximately 50 graduate students are expected to attend this event and the funding will be used for food, refreshments, and flyers.

DRF16: Appropriate $210 for the event "Grad Women in STEM Panel" which is organized by GradWISE on June 1st, 2017 at the Women's Center. Approximately 30 graduate students are expected to attend this event and the funding will be used for food and refreshments.

FFF3: Appropriate $490 for the event "7th Annual UCSD NASA Powwow" which is organized by the American Indian Graduate Student Association (AIGSA) on May 19th, 2017 at Marshall Field. Approximately 30 graduate students are expected to attend this event and the funding will be used for performance agreements and supplies for a children's activity.